

**Notice of an Ordinary Meeting of Martletwy Community Council,
to be held on Monday 1st June, 7.30pm at Lawrenny Village Hall**

Members of the public are welcome

Apologies and declarations of interest

Welcome by the Chair

- 1. Minutes of the previous meeting for approval:** Minutes of the May Ordinary meeting.
- 2. Matters Arising**
 - a) Lawrenny Shop: Clerk to report.
- 3. Planning**
 - a) Applications Received: None at time of publication
 - b) Application Notices Received: 25/0674/PA – Jericho, Martletwy. Refused
 - c) Other Planning Matters:
- 4. Highway Matters**
 - a. Reported Highway Matters – Feedback. Clerk to report on feedback from PCC
 - b. Current Highway Maintenance Issues: Clerk and Councillors to report on ongoing issues
- 5. Finances**
 - a. Financial Report: Clerk to present current report for approval
 - b. Invoices and remittances. Invoices to be presented: PAVs
 - c. Clerk Salary. Confirmation of Salary Report for May payment. Discuss en bloc approval
 - d. Annual Return. Clerk to present for approval.
 - e. Insurances: Zurich Insurance – Clerk to report
- 6. Community**
 - a. Community Events: Chair to report
 - b. Martletwy Play Area: Village Green Status update; Benches & Table; information boards
 - c. Noticeboard & Freestanding Unit: Clerk to report
 - d. Newsletter & Logo: Clerk to report on progress
- 7. Community Council Policies:**
 - a. Council and Councillor Contact Details: Report on email; e-sim; postal address
 - b. Training Policy: Reminder of importance of adhering to individual training requirements
- 8. Councillor/Clerk Training:**
 - a. Training attended: Councillors and Clerk to report on any training attended
 - b. Other training matters: Clerk to report on training uptake by councillors
- 9. Meetings Attended by Community Council Representatives**
 - a. Councillors to report on meetings attended
 - b. Clerk to report on meetings attended
- 10. Correspondence Received:**
 - a. West Wales Wild Watch
- 11. County Councillor Report:** Cllr Clements to report
- 12. Date of Next Meeting:** Monday 27th July 2026, to be confirmed